

Staff Meeting

18 January 2018

Executive Summary: The team covered what they will be working on this next week and discussing the big picture of the project with Dr. Trevas.

6:00 PM Dr. Trevas checks website and says now the team is taking notes and recording action items for the staff meeting, not him. I am the note taker and Jacob is the webmaster. We record the action items. In the minutes, we will have the action items listed.

6:03 PM Danny and Dr. Trevas talk about what is going on with the project. MWI is ordering parts and the build will begin in two weeks. We will begin producing a production manual. We need to order and look at accelerometers and motors.

6:06 PM Mitchell and Dr. Trevas talk about the motors and why we need new ones. Mitchell wants to ask Jeff if we can get new motors. Look at the requirements on now they chose the original motor.

6:10 PM Jacob talks to Dr. Trevas about vibrations and how is putting it off to work with deflection. He asked what teachers may be able to help for the vibrations once the deflection is done.

Action Items

Danny - Build INstructions

Zachary - Accelerometer selection

Jacob - Deflection analysis

Mitchell - Motor Selection