

#### **Recent Meetings:**

- Client Meeting: Thursday, 11/12/2020, 15:30 PM 16:30 PM
- Team Meeting: Saturday, 11/14/2020, 11:30 AM 12:47 PM

#### TASKS COMPLETED since last meeting:

Task Title: Design Review 1 Video	<b>Task Initiation:</b> 11/07/2020	Orig. Due Date: 11/13/2020 @ noon	<b>Status:</b> 100%	
Who (%): Ethan				
Description: Using the video segments created by the team members, assemble a final video presentation. The				
speaker videos should be integrated with the slides using an inset and optionally using transitions or other effects.				
Expected Outcome: The completed Design R	eview 1 video should	be uploaded to Y	outube as an unlisted video.	

Task Title: Memo to mentor, listing demo agenda	Task Initiation: 11/07/2020	Orig. Due Date: 11/09/2020 @ midnight	<b>Status:</b> 100%
Who (%): Seth - Tech challenges, demonstration 1 and demonstration 2 Ethan - Demonstration 3			
<b>Description:</b> Tech challenges are relevant to the project and justified. Demonstrations show that the challenges are overcome and have a clear step-by-step plan.			
<b>Expected Outcome:</b> The completed demo flight plan is sent to the team mentor at least a week before the demonstration.			

Task Title: Peer Eval #3	<b>Task Initiation:</b> 11/07/2020	Orig. Due Date: 11/13/2020 @ noon	<b>Status:</b> 100%
Who (%): All members			
<b>Description:</b> Peer evaluation as instructed in the Capstone webpage.			
Expected Outcome: The completed evaluation will be emailed to the team mentor.			

## This week's Tasks: Work plan for coming week

Task Title: Team Website Updates	Task Initiation: 11/07/2020	Orig. Due Date: 11/19/2020 @ noon	Status: 50%		
Seth - website style	Who (%): Courtney - client page, schedule, high level requirements, update team logo, update Team Standards document link.				
<b>Description:</b> The website should be developed professional appearance. All required sections s			apstone website and present a		
Expected Outcome: Client page has information about our clients as Project Description (on home page) - update de Demo placeholder - explain the purpose and tha Solution - short bullet list and then details of so Schedule should include the schedule graphic c High level requirements: Give a quick overview the development process. Team logo should be the new higher resolution Team Standards document should be the latest Website should look more professional with lay Technologies: should talk about Flutter, SQLite Codebase: explanation of what it will be used for	scription wording an at it will be implement lution. Add a graphic reated by Noah and a v of the major require team logo by Ethan. version. yout and color choice by Django, and Azure	d add link to demo nted later c and description f a short description ements you develo	rom other deliverables.		

Task Title: Design Review 1 Feedback	<b>Task Initiation:</b> 11/14/2020	Orig. Due Date: 11/17:2020 @	Status: 0%
<b>Who (%):</b> Team 100%		midnight	
<b>Description:</b> Each member will watch the assigned presentation videos individually before the mentor meeting on			
Tuesday. Each member will take notes using the template from the Capstone instructions page. After the mentor			
meeting, we will meet together to complete the team evaluation of the presentations.			
Expected Outcome: The Design Review feedback document will be completed for both teams we review.			

Task Title: Requirements Document Final	<b>Task Initiation:</b> 11/14/2020	Orig. Due Date: 11/20:2020 @ noon	Status: 15%	
<b>Who (%):</b> Team 100%	L			
<b>Description:</b> Revisions to the draft version.				
Introduction - Ethan				
Problem - Courtney (move solution to solution section and add graphic with description)				
Solution - Noah (add graphic with description)				
Requirements - Seth (reorganize and formatting)				
Schedule - Noah (larger text on graphic, descriptions for milestones)				
Add any changes per client request.				
Expected Outcome: The Requirements Document Final version is ready for signing.				

Task T	itle: Tech Demo Setup	<b>Task Initiation:</b> 11/14/2020	Orig. Due Date: 11/20:2020 @ noon	Status: 70%
Who (%	6):			
Seth: D	emonstration 1 and 2			
Ethan: I	Demonstration 3			
Descrip	tion:			
Demon	stration 1:			
1.	Visit the website frontend on the	cloud server.		
2.	Log in as an administrator.			
3.	Go to the user management page.			
4.	Add a new user account.			
5.	Set the permissions on the new us			
6.	New user logs in with their tempo	orary password.		
7.	Log out.			
8.	Show that the user management i	s not accessible when log	gged out.	
Demon	stration 2:			
1.	Visit the website frontend on the	cloud server.		
2.	Log in as an administrator.			
3.	Go to the inventory management			
4.	Click the control to add a new AT			
5.	Enter in the new AT device inform	nation.		
6.	Save the entry.			
7.	View the new device in the inventory management page.			
8.	Log out.			
9.	Show that the inventory manager	nent page is not accessib	le when logged ou	ıt.
	stration 3:			
1.	Open the app in a mobile phone e	mulator.		
2.	App displays a welcome screen.	~		
3.	Click on a button to go to a specific location in the house.			
4.	App shows a list of AT products for that location.			

4. App shows a list of AT products for that location.
Expected Outcome: The demo setup will be completed such that every task in the demonstrations can be completed.

Task Title: Signed Requirements Document	Task Initiation: 11/14/2020	Orig. Due Date: 11/23:2020 @ noon	Status: 0%	
<b>Who (%):</b> Seth 100%				
Description: The client representative and team leader will sign our first version of the requirements document.				
Expected Outcome: The signed Requirements document will be delivered to the team mentor.				

Task Title: Peer Eval #4	Task Initiation: 11/14/2020	Orig. Due Date: 11/23/2020 @ noon	Status: 0%
Who (%): All members			
<b>Description:</b> Peer evaluation as instructed in the Capstone webpage.			
Expected Outcome: The completed evaluation will be emailed to the team mentor.			

Task Title: Course Evaluation	Task Initiation: 11/14/2020	Orig. Due Date: 11/19/2020 @ midnight	Status: 25%	
Who (%): All members				
Description: Perform the course evaluation on BBLearn.				
<b>Expected Outcome:</b> Submit proof of the completed course evaluation as a PDF on BBLearn in the course shell before 11/23/2020 @ noon.				

# Upcoming Tasks: Planning

Task Title:	Who (%):	Rough Due Date:
Description:		

### Other Problems / Other Issues:

• N/A