





Weekly Team Task Report

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Team: GNames			Date: 4/21/20				
Project Title: PeakLearner							
	Jacob Present On-time		Allen Present On-time		Yuanyuan Present On-time		John Present On-time

Recent Meetings:

- Yuanyuan and Allen meeting on 4/21
- Meeting with Dr. Hocking on 4/21
- Group Meeting on 4/17
- John and Jacob meeting on 4/21

TASKS COMPLETED since last meeting: This week's Tasks:

Task Title: Review other presentations	Task Initiation: 4/11/20	Orig. Due Date: 4/12/20	Status: Done
Who (%): Entire team(100%)			
Description: Write the rubric for other presentations			
Expected Outcome: Finish grading presentations			

Task Title: Make video for Poster	Task Initiation: 4/13/2020	Orig. Due Date: 4/17/20	Status: In progress
Who (%): Allen(100%)			
Description: Make the intro for the poster			
Expected Outcome: Have a intro video			

Task Title: Finish poster for UGRADS	Task Initiation: 4/3/2020	Orig. Due Date: 4/17/20	Status: In progress
Who (%): Entire team(100%)			

Description: finish making a poster for UGRADS
Expected Outcome: Have a completed poster

Work plan for coming week

Task Title: Refine video Presentation DR3	Task Initiation: 4/13/2020	Orig. Due Date: 4/24/20	Status: In progress
Who (%): Jacob(100%)			
Description: finish making a final presentation for UGRADS			
Expected Outcome: Have a completed presentation			

Task Title: Work on final product acceptance demo	Task Initiation: 4/21/2020	Orig. Due Date: 4/26/20	Status: In progress
Who (%): Entire Team(100%)			
Description: Finalize product demo			
Expected Outcome: Have a completed presentation demo and get approval			

Gantt Chart

